

March 14, 2022

Re: Career and Technology Studies Award

Dear CTS Program Representative:

OpenCircle Career and Technology Studies (CTS) Award is an annual prize that recognizes individual achievement and promotes trades as a career while partnering education with industry. The award encourages Alberta high school students with an expressed interest in trades to continue their studies.

Each year, more than 125 Alberta high schools nominate students for this award for the 2021-2022 school year, OpenCircle has simplified the selection criteria. To be eligible, a student must:

- Be enrolled in grade 12
- Display high interest in CTS trades courses
- Demonstrate leadership in the classroom
- Exhibit a cooperative approach with fellow students and teachers.

We request CTS staff review and select their candidate based on the above criteria. The successful award recipient will receive a certificate of achievement and a cash award of \$300.

REQUEST PROCESS

Please submit the following information by email to awards@opencircle.ca:

- A) A letter nominating the student that includes:
 - a. Name of student
 - b. Date of the award ceremony (if applicable)
 - c. School name, address, phone/fax numbers, email, and contact person
 - d. Why the student deserves recognition
- B) A photo of the student recipient

Please submit nominations at least **three weeks** in advance of the ceremony.

The award cheque and student certificate will be sent to the school once OpenCircle receives the required information. We ask that this award be presented to the student on behalf of OpenCircle.

Should you require additional information, please contact Lisa MacKinnon by email at awards@opencircle.ca , or her direct line 780-455-5999 ext. 418 or toll-free at 1-888-816-9991. We look forward to receiving your nominations.

Sincerely,



A handwritten signature in black ink, reading "Dean G. Welke".

Dean G. Welke

Supervisor of Training OpenCircle